

Full Council Meeting Minutes

Minutes of the Full Council Meeting held on Wednesday 8th July 2026 at 7.30pm at the Little Oakley Memorial Club, Harwich Road, Little Oakley.

Present: Cllrs Attrill (Chair), Harbour, Pearce and Sanderson

Clerk: Ms Lucy Ballard

Also Present: No press or public

26/037 Public Announcements

Nothing to report.

26/038 Apologies for Absence

It was proposed by Cllr Attrill, seconded by Cllr Pearce and **RESOLVED:** to accept the apologies from Cllrs C Aubrey, J Aubrey, Coates, Griggs and Lane.

26/039 Declarations of Interest

None.

26/040 Signing of the Minutes

It was proposed by Cllr Attrill, seconded by Cllr Pearce and **RESOLVED** to sign the minutes of the Full Council Meeting held on 10th June 2026 as a true record.

26/041 Public Speaking

There were no public present.

26/042 Report from District Councillor Bush

Not in attendance.

26/043 Report from County Councillor Bray

Not in attendance.

26/044 Finance

- Members received the Finance Report and it was proposed by Cllr Coates, seconded by Cllr Pearce and **RESOLVED** to approve retrospective payments for June, payments for July and August, subject to receipt of remaining invoices/supporting paperwork and a £2500 transfer of funds from the Saver Account.

26/045 Planning

There were no applications or determinations.

26/046 Policies for Review

The following policies were reviewed:

- Disciplinary Policy
- Grievance Policy

Cllr Attrill confirmed that only minor amendments were needed and the content followed the NALC templates. It was proposed by Cllr Attrill, seconded by Cllr Harbour and **RESOLVED** To adopt the policies and review in 2 years.

26/047 Oakley Coronation Park

Cllr Attrill referred to correspondence received from Essex County Council but it was agreed to defer further discussion until the next meeting.

26/048 St Mary's Churchyard

- Members considered the options and costs for bench seating at the churchyard. It was suggested that Essex County Councillor Jeff Bray be asked if this project might be eligible for funding from the pot of money he referred to at the previous meeting. It was proposed by Cllr Attrill, seconded by Cllr Pearce and **RESOLVED** To proceed with the purchase of the medium size green Plastic Park Bench from Realise Futures (£607.99), ground fixings and postcrete (est £50) and a plaque (est £30), and to request funding from Cllr Bray. The location is to be confirmed in due course.
- Members further discussed an offer by the occupant of St Mary's House to carry out tree works within the churchyard, at their own expense. The clerk advised on the necessary considerations. It was proposed by Cllr Attrill, seconded by Cllr Pearce and **RESOLVED** to accept the offer subject to the necessary TPO permissions being sought and the works being carried out by a suitably qualified and insured contractor after the end of the nesting season.

26/049 Memorial Club Play Area

Members considered a quotation for the repairs to parts of the wet pour at the Oakley Memorial Club Play Area. There was a question over whether the quote included repairs to both toddler units and that this would be confirmed in due course. Members agreed it would be necessary to liaise with the Memorial Club and attempt to gauge the duration of works so as to attempt to complete the works prior to the start of the football season, when the park is most used.

It was proposed by Cllr Attrill, seconded by Cllr Harbour and **RESOLVED** to accept the quote of £3406 subject to it including both toddler units and request the remaining £2285 s106 monies to be offset against the cost with the remaining expended from the Playground budget.

26/050 Little Oakley in Bloom

Members briefly discussed the idea of planting a mix of wild flowers on the grass verges. Cllr Attrill suggested deferring this item to the next meeting to allow Cllr Harbour to look into the cost of purchasing the mixed flowers.

26/051 Memorial Planter

Cllr Attrill and a local resident generally look after the maintenance of the planter. It was agreed to defer this item until the next meeting to discuss further maintenance needs.

26/052 Electricity

Members discussed options for the renewal of electricity supply for the council's streetlights. Since some quotes were still awaited, it was proposed by Cllr Attrill, seconded by Cllr Harbour and **RESOLVED** to delegate to the clerk in consultation with Cllr Attrill to seek the best value quote and secure a new tariff before the end of the current agreement.

26/053 Tarchon Interconnector Project

Cllr Attrill briefed members on the on-going project, following his attendance at a recent consultation event, and referred to the consultation brochure. It was suggested a request could be made for some s106 monies to offset the potential disruption to Little Oakley residents. After much discussion, it was proposed by Cllr Attrill, seconded by Cllr Pearce and **RESOLVED** to delegate to Cllr Attrill to respond to the consultation and submit comments on the diversion of footpaths, mud on the roads, traffic access, visual impact, the disruption to residents and to ask about the possibility of s106 monies to mitigate this.

26/054 Items for Next Agenda

- Equality & Diversity Policy
- Dignity at Work Policy
- Oakley Coronation Park
- Little Oakley in Bloom
- Memorial Planter

The public part of the meeting closed at 8.54pm.

The next meeting is scheduled for Wednesday 9th September 2026 at 7.30pm