

Full Council Meeting Agenda

I hereby give notice that the Council Meeting of Little Oakley Parish Council will be held on **Wednesday 9th September 2026 at 7.30pm** at the **Little Oakley Memorial Club**, Harwich Road, Little Oakley.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and the press are cordially invited to attend.

1. **Public Announcements**

To hear any announcements from the Chairman.

2. **Apologies for Absence**

To receive and accept any apologies for absence.

3. **Declarations of Interest**

Councillors to declare any Disclosable Pecuniary or Personal Interests, and the nature of it, in relation to any item on the agenda.

4. **Signing of the Minutes**

To receive and approve as a correct record the Minutes and Confidential Minutes of the Full Council Meeting held on 8th July 2026.

5. **Public Speaking**

In accordance with LOPC Standing Order 3f there will be 15 minutes allocated for public speaking. Members of the public wishing to speak may do so for no more than 3 minutes (Standing Order 3g). ***If you wish to have an answer to anything you would like to raise under this item, please inform the clerk of your question by Monday prior to the meeting otherwise your questions may not be answered at the meeting.***

6. **Report from District Councillor Bush**

7. **Report from County Councillor Bray**

8. **Finance**

- To receive the Finance Report and approve retrospective payments for July and August, payments for September and any funds transfers required.

Lucy Ballard

Clerk and Responsible Finance Officer

4th September 2026

9. Planning

To receive and discuss the following planning applications and determinations, and agree any comments to be submitted to the Planning Authority.

Applications:

[26/01068/VOC](#) Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 2 (Approved Plans and Documents) and Condition 3 (Matching Materials) of application 25/01778/FULHH to enable change to brick finish to render. 20 Harwich Road Little Oakley. **For Information**

Determinations:

[26/00610/DISCON](#) Discharge of conditions application for [25/01694/FUL](#) - Condition 3 (RAMS), Condition 4 (Biodiversity Enhancement Layout), Condition 5 (Construction Management), Condition 7 (Sustainability) and Condition 10 (Biodiversity Net Gain Plan). Land off Hammond Drive Ramsey Essex CO12 5FF

10. Policies for Review

- Equality & Diversity Policy
- Dignity at Work Policy

11. Remembrance Sunday Memorial Service

To agree on commemoration arrangements.

12. Oakley Coronation Park

To report outcome from Essex County Council in relation to access rights and encroachment at the play area and agree on action to be taken.

13. St Mary's Churchyard

To report outcome of request for use of county councillor's Locality Fund for acquisition of bench.

14. Little Oakley in Bloom

Cllr Harbour to report on cost of purchasing wild flower seeds and agree on action to be taken.

15. Memorial Planter

To consider maintenance requirements and agree on action to be taken.

16. Electricity

To confirm renewal of electricity supply contract.

17. Local Plan

To consider next steps in the emerging Local Plan and decide upon any action.

18. Little Oakley Litter Pick

To set a date for a litter pick and agree if additional equipment is required.

19. Finance Meeting

To consider moving the mid-year Finance Committee meeting.

20. Items for Next Agenda

To agree on items for the next council meeting.

21. Exclusion of Public and Press

Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meeting) Act 1960 the meeting to be closed to the public and press for the transaction of the under-mentioned business:

- Oakley Coronation Park

22. Oakley Coronation Park

To consider specs and quotes for new play equipment following a meeting of the 'Open Spaces' members on 5th August.

- **Date and Time of Next Meetings:**

TBC 2026 7.15pm - Finance Committee Meeting

Wednesday October 14th 2026 7.30pm - Full Council Meeting